

ACTIVITY 1-3

Note: In Notepad, choose Format>Word Wrap to wrap the text to the window.

Adding Text and Images

Before You Begin:

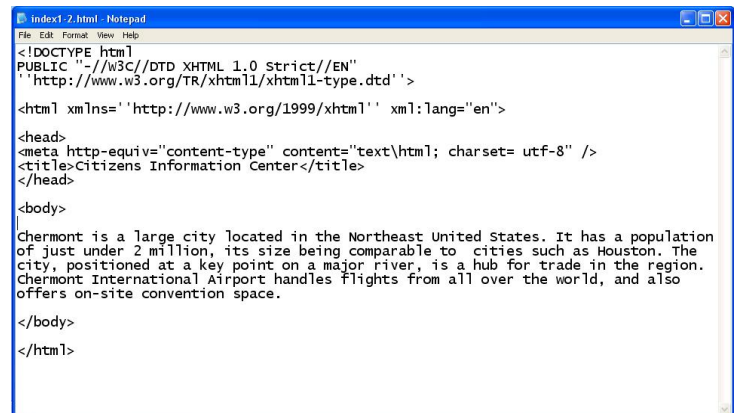
1. Go to the calendar for today
 - a. Right mouse click on the **Introduction.txt** file.
 - b. Select **Save Link As**
 - c. Select My Documents Folder
 - d. Select your folder and save.
 - e. Right mouse click on the file **banner.gif**
 - f. Select **Save Link As**
 - g. Select My Documents Folder
 - h. Select your folder
 - i. Click the New Folder Button
 - j. Name the folder **graphics**
 - k. Press **Enter** and save.
2. Open Notepad, select File>Open, go to your folder and open index1-2.html from yesterday.

Scenario:

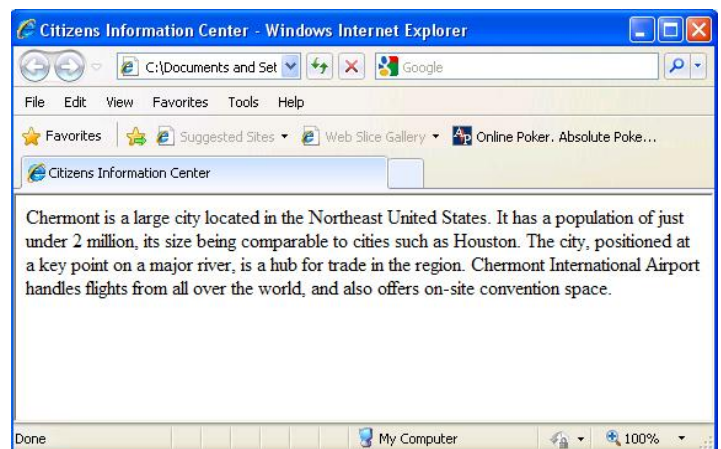
You are now ready to start working on the home page of the Citizens Information Center. You want to add some introductory text about Chermont and an image of the community banner. You also decide to label different sections of the code, so that you can easily identify or locate a specific section of code in future.

What You Do How You Do It

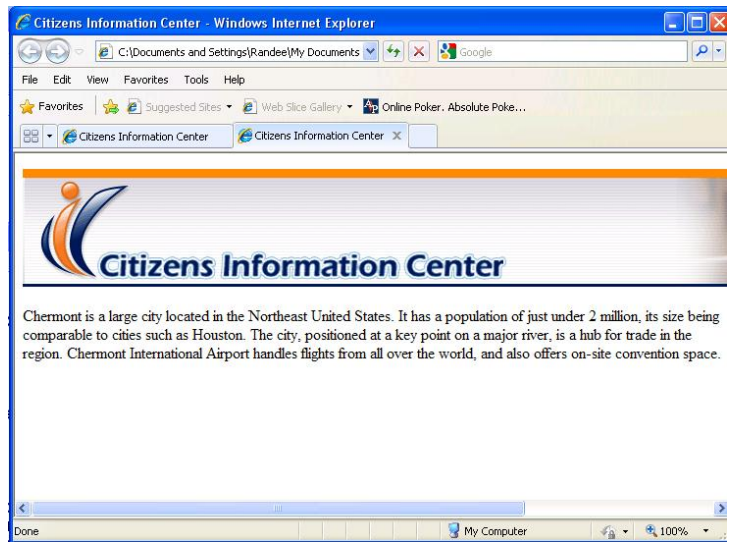
1. Create a paragraph about your community and display it on your web page.
 - a. Go back to your notepad file index1-2.html
 - b. **Click after the <body> tag and press Enter.**
 - c. Type **<p>** to insert a new paragraph.
 - d. Go into your folder and open the **Introduction.txt** file you saved before you started.
 - e. Select the paragraph.
 - f. Choose Edit>Copy and switch to the index1-2.html document.
 - g. Choose Edit>Paste and type **</p>** to close the paragraph.
 - h. Choose File>Save and switch to the **Internet Explorer** window.
 - i. In the **Windows Internet Explorer** window, click the **Refresh (F5)** button to display the paragraph.



```
index1-2.html - Notepad
File Edit Format View Help
<!DOCTYPE html
PUBLIC "-//W3C//DTD XHTML 1.0 Strict//EN"
"http://www.w3.org/TR/xhtml1/xhtml1-type.dtd">
<html xmlns="http://www.w3.org/1999/xhtml" xml:lang="en">
<head>
<meta http-equiv="content-type" content="text/html; charset=utf-8" />
<title>Citizens Information Center</title>
</head>
<body>
Chermont is a large city located in the Northeast United States. It has a population
of just under 2 million, its size being comparable to cities such as Houston. The
city, positioned at a key point on a major river, is a hub for trade in the region.
Chermont International Airport handles flights from all over the world, and also
offers on-site convention space.
</body>
</html>
```



2. Embed the community's banner at
 - a. Go back to your notepad file **index1-2.html** file and after the <body> tag and press Enter.
 - b. Type `<p></p>` to insert the banner on your web page.
 - c. Choose **File>Save** and switch to the browser window.
 - d. In the Windows Internet Explorer window, click the Refresh (**F5**) button to display the image.



3. Insert comments for the footer
 - a. Go back to your notepad file **index1-2.html** and click after the **paragraph** containing text and press Enter. Go back to your notepad file.
 - b. Type `<!--Page Footer-->` to label the section as page footer.
 - c. Press **Enter** and type
 - d. Save the file and switch to your browser window.
 - e. In the browser window, click the Refresh (**F5**) button to check that the comments you added are not displayed in the browser.
 - f. Switch to the Notepad window.
 - g. Choose **File>Close** to close the index1-2.html file.
4. Place both index1-2.html and the graphics folder in your drop box.

