


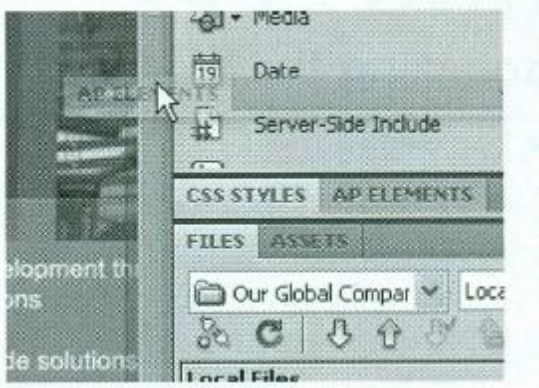
# ACTIVITY 1-3

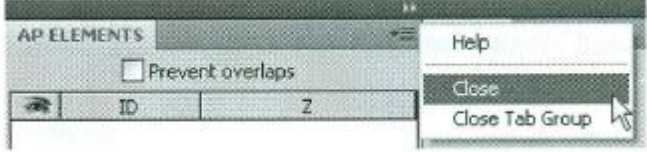
## Before You Begin:

The index.html file is open.

## Scenario:

Before you start using Dreamweaver to create a web page, you would like to make some changes to the Dreamweaver interface so that you can arrange commands and options to suit our preferences.

What You Do	How You Do It
<p>1. Explore the workspace layouts.</p>	<p>a. On the Application bar, click the workspace switcher and select <b>Designer Compact</b> to switch to the Designer Compact layout.</p>  <p>b. Observe that the Designer Compact layout has panel groups docked to the right of the document window in collapsed to icons view displaying only the icons and labels of the panels.</p> <p>c. In the collapsed to icons view of the panel groups, click <b>INSERT</b> to display the <b>INSERT</b> panel and view the options in the panel.</p> <p>d. Click <b>INSERT</b> again to hide the <b>INSERT</b> panel.</p> <p>e. On the Application bar, click the workspace switcher and select <b>Designer</b> to restore the Designer layout.</p>
<p>2. Customize the panel groups</p>	<p>a. Click and drag the <b>AP ELEMENTS</b> panel to the left to place it between the document window and the panel groups.</p>  <p>b. Observe that the <b>AP ELEMENTS</b> panel is docked between the document window and the other panel groups.</p>

	<ul style="list-style-type: none"> <li>c. Click and drag the <b>FILES</b> panel group to the right of the <b>INSERT</b> panel until a blue rectangle appears around it.</li> <li>d. Observe that the <b>FILES</b> and <b>ASSETS</b> panels are now grouped with the <b>INSERT</b> panel.</li> <li>e. From the <b>AP ELEMENTS</b> panel options menu, choose <b>Close</b>.</li> </ul> 
<p>3. Set general preferences.</p>	<ul style="list-style-type: none"> <li>a. Choose Edit~Preferences.</li> <li>b. In the <b>Preferences</b> dialog box, in the <b>Category</b> list box, verify that <b>General</b> is selected.</li> <li>c. In the <b>Document options</b> section, uncheck the <b>Show Welcome Screen</b> check box to not display the <b>Welcome Screen</b> when the application is opened.</li> <li>d. In the <b>Editing options</b> section, check the <b>Allow multiple consecutive spaces</b> check box to create non-breaking spaces when you type two or more spaces consecutively in Design view.</li> <li>e. Click <b>OK</b> to save the changes.</li> </ul>
<p>4. Save the customized workspace.</p>	<ul style="list-style-type: none"> <li>a. On the Application bar, click the workspace switcher and select <b>New Workspace</b>.</li> <li>b. In the <b>New Workspace</b> dialog box, in the <b>Name</b> text box, type <b>My Layout</b></li> <li>c. Click <b>OK</b> to save the workspace layout.</li> <li>d. Choose <b>File&gt;Close</b>.</li> </ul>